



Shellino Education Society's Arunamai College of Pharmacy

Mamurabad, Jalgaon - 425001, MS, India.



Nanasaheb R.G. Patil
President

Dr. Shashikant D. Barhate
Principal

☎ 9403710774/9403739090

(O) 9890608680 (Mob)

Visit Us: <http://www.acopmamurabad.com> Email:- jalpharmaedu@gmail.com

PROGRAMME COMMITTEE (2026-2027)

This Committee is formed and Constituted by the instructions of Principal as per Rules & Syllabus for the B. Pharm Course by Pharmacy Council of India.

Objectives of the Programme Committee

1. To Resolve Issues Related to Curriculum, Syllabus, and Conduct of Classes

The Programme Committee shall continuously monitor the effective implementation of the curriculum prescribed by the affiliating university. It shall identify and resolve issues related to the syllabus, teaching-learning process, academic scheduling and smooth conduct of classes. The committee shall recommend appropriate corrective measures to ensure timely completion of the syllabus and maintenance of academic standards.

2. To Review and Plan Student Assessment Practices

The committee shall discuss with course teachers the nature, pattern, and scope of internal and external assessments for each course. It shall ensure that assessment methods are transparent, fair, and aligned with the course outcomes and programme outcomes. The approved assessment scheme shall be communicated to students at the beginning of each semester to promote clarity, consistency, and academic preparedness.

3. To Recommend Academic Improvements to the Head of the Institution

The Programme Committee shall evaluate academic matters affecting the quality of education and submit appropriate recommendations to the Head of the Institution. These recommendations may include curriculum enrichment, introduction of value-added courses, faculty development initiatives, innovative teaching methodologies, academic infrastructure requirements, and other measures that contribute to continuous quality improvement.

4. To Ensure Continuous Educational Assessment and Quality Improvement

The committee shall establish a systematic process for monitoring and evaluating student learning outcomes through continuous assessment, feedback, and academic performance analysis. It shall identify gaps in student achievement, recommend remedial and enrichment activities, and promote continuous improvement in teaching-learning practices to achieve the desired Student Pharmacist Learning Outcomes and Programme Outcomes.



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5. To Promote Outcome-Based Education and Academic Excellence

The Programme Committee shall foster an outcome-based education (OBE) approach by ensuring effective mapping of Course Outcomes (COs), Programme Outcomes (POs), and Programme Specific Outcomes (PSOs).

Sr. No.	Name of Member	Designation
01.	Dr. S. D. Barhate	Chairperson
02	Dr. T. D. Fegade	Senior Teacher B. Pharm Coordinator
03	Dr. N. B. Chaudhari	Department of Pharmacognosy
04	Mr. M. A. Chaudhari	Department of Pharmacology
05	Mrs. N. A. Porwar	Department of Pharmaceutical Chemistry
06	Mrs. P. L. Tadv	Department of Pharmaceutics
07	Mr. Niraj J. Patil	Final year B. Pharm Student Representatives
08	Mr. Gaurav Y. Chaudhari	T.Y. B. Pharm Student Representatives
09	Ms. Channi Baviskar	S.Y. B. Pharm Student Representatives
10		F.Y. B. Pharm Student Representatives




Dr. S. D. Barhate
PRINCIPAL

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Duties of this Committee:

1. Design and Implementation of the Academic Calendar

To prepare, review, and implement the academic calendar in accordance with the guidelines and academic schedule prescribed by Kavayitri Bahinabai Chaudhari North Maharashtra University (KBCNMU), Jalgaon, ensuring timely conduct of teaching, examinations, co-curricular, and extracurricular activities.

2. Department-wise Faculty Workload Distribution

To discuss and finalize the equitable distribution of teaching workload among faculty members of each department based on the curriculum requirements, faculty expertise, and workload norms to ensure effective academic delivery.

3. Course Planning and Assessment Strategy

To discuss with the course teachers regarding the nature, pattern, and scope of internal and external assessments, including assignments, seminars, practical examinations and sessional tests, in accordance with university regulations.

4. Communication of Assessment Plan to Students

To ensure that the assessment methods, evaluation criteria, course outcomes, marking scheme, and academic expectations are clearly communicated to all students at the beginning of the respective semester for transparency and effective learning.

5. Monitoring and Review of Academic Implementation

To periodically review the implementation of the academic calendar, teaching progress, workload allocation, and assessment practices, and recommend corrective measures to the Head of the Institution for maintaining the quality of academic programmes..

The committee shall meet at least twice in a semester preferably at the end of each sessional exam and before the end semester exam.

All the concerned are hereby informed to note the same and act accordingly.



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MEETING NOTICE

Meeting of B. Pharm Programme Committee is convened on 24/06/2026 at 11.00 am

Agenda:

1. To Design and Implement the Academic Calendar

To prepare and implement the academic calendar for the academic year in accordance with the guidelines and schedule prescribed by KBC NMU, Jalgaon, ensuring timely completion of academic and co-curricular activities.

2. To Plan Academic Activities

To finalize the schedule for teaching, practical sessions, internal examinations, seminars, workshops, and other academic events in alignment with the approved academic calendar.

3. To Distribute Department-wise Workload

To allocate teaching and administrative workload among faculty members department-wise, ensuring equitable distribution based on subject expertise, workload norms, and institutional requirements.

4. To Discuss the Nature and Scope of Course Assessment

To deliberate with course teachers regarding the assessment methods, including internal assessments, assignments, practical evaluations, tutorials, presentations, and end-semester examinations, as per university regulations.

5. To Ensure Effective Academic Planning and Coordination

To review the implementation strategy for academic activities, promote coordination among departments and faculty members, and ensure smooth execution of teaching-learning and assessment processes throughout the semester.




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Minutes of Meeting

Proceedings of the meeting

1. The meeting commenced with the Chairperson welcoming all members and outlining the objectives of the Programme Committee meeting.
2. The committee discussed the **design and implementation of the Academic Calendar** in accordance with the guidelines and academic schedule prescribed by KBC NMU, Jalgaon. The proposed calendar was reviewed and approved for implementation.
3. The **department-wise workload distribution** was discussed in detail. Teaching assignments and responsibilities were allocated among faculty members based on their expertise, departmental requirements, and university norms.
4. The committee deliberated with the **course teachers regarding the nature and scope of assessment** for each course. It was decided that continuous internal assessment, assignments, tutorials, practicals, and semester-end examinations would be conducted as per the university regulations.
5. The members resolved to ensure the timely execution of the approved academic calendar, effective workload management and assessment practices. The meeting concluded with a vote of thanks to the Chair.




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Notice Acknowledgement for the meeting dated 24/06/2026

Sr. No.	Name	Signature
1	Dr. T. D. Fegade	
2	Dr. N. B. Chaudhari	
3	Dr. M. A. Chaudhari	
4	Mrs. N. A. Porwar	
5	Mrs. P. L. Tadv	
6	Ms. Channi Baviskar	<u>Channi</u>
7	Mr. Gaurav Y. Chaudhari	
8	Mr. Niraj J. Patil	