

### Shellino Education Society's

### Arunamai College of Pharmacy,

Gat No 285, Vidgaon Road, Mamurabad, Jalgaon, (MS) 425002 Website:-<u>www.acopmamurabad.com</u>Email:-<u>jalpharmaedu@gmail.com</u> Contact No:- 9403739090, 9403710774

Nanasaheb R. G. Patil (President) Dr. T. A. Deshmukh (Principal)

### Internal Complaint Committee (ICC)

### Objectives of ICC:

The objectives of the Internal Complaint Committee to Prevent Sexual Harassment of Women at the Workplace are as follows:

- · To develop a policy against sexual harassment of women at the Institute.
- To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
- To uphold the commitment of the Institute to provide an environment free of gender based discrimination.
- To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
- To create a secure physical and social environment to determine any act of sexual harassment.
- To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence at the Institute.

#### Functions:

The Internal Complaints Committee has two major functions: 1. Preventive 2. Remedial Preventive

- To work towards creating an atmosphere promoting equality, non-discrimination and gender sensitivity.
- To promote and facilitate measures to create a work environment that is free of sexual harassment.

#### Remedial

- To receive and take cognizance of complaints made about sexual harassment at the university and give every complaint serious consideration.
- · Crisis Management, Mediation and Counselling
- To conduct enquiries into the complaints, place findings and recommendations regarding penalties against the harasser.



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Arunamai College of Pharmacy
Mamurahad, Tal. Dist. Jalgaon



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## **Internal Complaint Committee**

### Constitution:

The committee was constituted on 16/09/2019

## **Composition of Internal Complaint Committee**

Sr. No	Committee Member	<b>Designation</b> Secretory	
1.	Hon. Mrs. Arunamai. R. Patil		
2.	Dr. T. A. Deshmukh Principal		
3.	Mrs. N. A. Porwar	Member of Faculty	
4.	Mrs. M. R. Narkhede Member of Faculty		
5.	Mrs. K. N. Ingale	Non-teaching Member	
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## **Minutes of Internal Complaint Committee**

Date: 10/04/2023 Venue: Meeting Hall

Time: 3.30 pm

Following points were discussed in the meeting.

- > To take review of the Internal Complaint Committee activities in this academic year.
- A session on Gender equality was conducted by all Gender sensitization committee members on 23/01/2023.
- A session on Sexual harassment was conducted by all Anti sexual harassment committee members on 14/02/2023.
- A session on Mental Awareness Programme was conducted on 27/03/2023
- Blood donation camp was organized on the occasion of World Health Day.
- Health Checkup camp was organized on the occasion of World Health Day.

Following members were present at the meeting

Sr. No	Committee Member	Designation	Contact No	Signature
1	Mrs. Arunamai. R. Patil	Secretary	3 82 2767441	Ans
2	Dr. T. A. Deshmukh	Principal	9923044223	F
3	Mrs. N. A. Porwar	Member of Faculty	3333333513	Djarie
4	Mrs. M. R. Narkhede	Member of Faculty	3766461549	TRN
5	Mrs. K. N. Ingale	Non-teaching Member	8766895984	KO

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