

SES's
Arunamai College of Pharmacy, Mamurabad.
Jalgaon.

Internal Quality Assurance Committee 2022-23



(President)

Shellino Education Society's

Arunamai College of Pharmacy,

Gat No 285, Vidgaon Road, Mamurabad, Jalgaon, (MS) 425002

Website:-www.acopmamurabad.com Email:- jalpharmaedu@gmail.com

Contact No:- 9403739090, 9403710774

Nanasaheb R. G. Patil

(Principal)

Dr. T. A. Deshmukh

Objectives of the Internal Quality Assurance Cell (IQAC)

The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. It also promotes the measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

IQAC evolve mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- The relevance and quality of academic and research programmes.
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning.
- The credibility of evaluation procedures.
- Ensuring the adequacy, maintenance and functioning of the support structure and services.
- Research sharing and networking with other institutions in India.

Role of IQAC

- To coordinate the dissemination of information on various quality parameters of higher education
- To coordinate the documentation of the various programmes / activities leading to quality improvement
- To coordinate the quality-related activities of the institution
- To coordinate the timely and efficient execution of the decisions of IQAC committee.



PRINCIPAL

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Functions of the IQAC are:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Acting as a nodal agency of the Institution for coordinating quality-related activities.
- Development of Quality Culture in the institution.
- Periodical conduct of Academic and Administrative Audit (AAA) and its follow-up.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

IQAC Benefits

- Ensure heightened level of clarity and focus in Institutional functioning towards quality enhancement.
- Ensure Internalization of the quality culture.
- Ensure Enhancement and coordination among various activities of the Institution and Institutionalize all good practices.
- Provide a sound basis for decision-making to improve institutional functioning.
- Act as a dynamic system for quality changes in HEIs.
- Build an organised methodology of Documentation and Internal communication.




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Internal Quality Assurance Committee (IQAC)

The internal quality assurance systems of HEIs are Self-regulated responsibilities of the higher education institutions, aimed at continuous improvement of quality and achieving academic excellence. The institution has mechanisms for academic and administrative auditing. It adopts quality management strategies in all academic and administrative aspects. The institution has an IQAC and adopts a participatory approach in managing its provisions.

Sr. No	Name of Member	Designation
1.	Dr. T. A. Deshmukh	Chairman
2.	Mr. Harshal R. Patil	Member from Management
3.	Dr. K. R. Patil	Member from Teaching faculty
4.	Mr. T. D. Fegade	Member from Teaching faculty
5.	Mr. S. N. Patil	Member from Teaching faculty
6.	Mrs. Neha A. Porwar	Member from Teaching faculty
7.	Mr. G. S. Vispute	Member from Alumni
8.	Mr. Mayur G. Patil	Member from Alumni
9.	Mrs. Aparna P. Patil	Member from Industrialist
10.	Mrs. Kavita N. Ingale	Sr. Administrative Officer
11.	Mr. Gajendra Narkhede	Parent representative
12.	Miss. Yukta Chopde	Student representative
13.	Mr. N. B. Chaudhari	Co-ordinator


Co-ordinator




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(President)

Dr. T. A. Deshmukh
(Principal)

Internal Quality Assurance Committee (IQAC) Meeting 2022-23

Agenda

Date: 26/12/2022


A meeting of IQAC is scheduled on date 30/01/2023 at 4.00 pm venue SES ACOP Meeting Hall.

The agenda of Meeting are as follows:

1. Review of last meeting held on 24/07/2022
2. Discuss regarding to result analysis of last semester.
3. Discuss about feedback of students.
4. Discuss regarding to NAAC and follow up process.
5. Activity report submission in prescribed format.
6. Arrangement of Workshop for students.
7. Any other item proposed by members.


IQAC Coordinator




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(President)

Dr. T. A. Deshmukh

(Principal)

Minutes of Meeting (MoM)

Date: 30/12/2022

Venue: Meeting Hall

Time: 4.00pm

1. Principal sir and IQAC coordinator discussed about overall activities conducted during academic session.
2. Exam coordinator and members prepared, compile and & discussed about result analysis of last semester, They also prepare department wise result analysis report.
3. Principal sir, academic In-charge and members discussed about receiving feedback form from stakeholders and preparation of report .
4. Discussed about the arranging various social and cultural activities in the institute.
5. Principal Sir enquired about the status on NAAC from each committee members and coordinator informed how to compile relevant data according to criteria.
6. All the committee members had discussion about conduction and arrangement of workshop on in manufacturing industry for students.
7. Meeting was concluded with the permission of chair and by vote of thanks.

IQAC Coordinator

Principal



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(President)

Dr. T. A. Deshmukh
(Principal)

Internal Quality Assurance Committee 2022-23

Date: 30/12/2022

Venue: Meeting Hall

Time: 4.00pm

Sr. No	Name of Member	Designation	Signature
1.	Dr. T. A. Deshmukh	Chairman	
2.	Mr. Harshal R. Patil	Member from Management	
3.	Dr. K. R. Patil	Member from Teaching faculty	
4.	Mr. T. D. Fegade	Member from Teaching faculty	
5.	Mr. S. N. Patil	Member from Teaching faculty	
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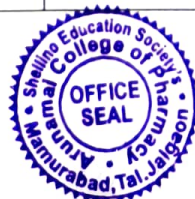
Date: 06/08/2022

Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT (ATR)

2022-23

Sr.No.	Agenda	Action Taken
1	Academic activities of the year	To discuss curricular activities like Academic. Academics: Regular Theory and Practical were implemented as per commencement date issued by Kavayitri Bahinabai Chaudhari North Maharashtra University (KBCNMU).
2	Discuss regarding to result analysis of last semester	Academic performance is recorded at the end of the semester. The result was declared on F.Y.B.Pharm II semester result was declared and <u>100%</u> Student passed. S.Y.B.pharm IV semester result was declared and <u>98.6%</u> Student passed. T.Y.B.Pharm VI semester result was declared and <u>100%</u> student passed. Final Y.B.Pharm VIII semester result was declared and <u>100%</u> students passed.
3	Discussion about feedback of students.	<u>Student feedback on faculty:</u> that was obtained above 80%.There will be no action. Students were instructed to provide academic feedback to receive suggestion for quality education.
4	Discuss regarding to NAAC and follow up process.	The meeting began with by IQAC director, Dr. N. B. Chaudhari welcome all IQAC meeting. He briefed about the agenda and requested principle sir, to welcome and give opening remarks for meeting. All the criteria heads was discussed their point.



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5	Discussion about conduction of various seminar and workshop	Academic year 2022-23, All the committee member had discussion about conduction of various seminar and workshop under the guidance of Principle sir and NAAC Coordinator.
6	Arrangement of industrial visit for students.	Principle sir took meeting all faculty In-charge of all department regarding industrial visit. To plan industrial visit for students and accordingly approach to the industry for permission and date of visit.

IQAC Coordinator

Principal



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Dr. T. A. Deshmukh
(Principal)

Internal Quality Assurance Committee (IQAC) Meeting 2022-23

Agenda

Date: 21/07/2022

A meeting of IQAC is scheduled on date 24/07/2022 at 4.00 pm venue SES ACOP Meeting Hall.

The agenda of Meeting are as follows:

1. Academic activities of the year.
2. Discuss regarding to result analysis of last semester.
3. Discuss about feedback of students.
4. Discuss regarding to NAAC and follow up process.
5. Discussion about conduction of various seminars & workshop.
6. Arrangement of industrial visit for students.
7. Any other item proposed by members.

IQAC Coordinator



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Nanasaheb R. G. Patil
(President)

Dr. T. A. Deshmukh
(Principal)



Minutes of Meeting (MoM)

Date: 24/07/2022

Venue: Meeting Hall

Time: 4.00pm

1. Principal sir and IQAC co-ordinator discussed about overall activities conducted during academic session.
2. Exam coordinator and members prepared & discussed about result analysis of last semester.
3. Principal sir, academic In-charge and members discussed about feedback report.
4. Discussed about the arranging various social and cultural activities in the institute.
5. Principal Sir enquired about the status on NAAC from each committee members.
6. All the committee members had discussion about conduction of various seminars & workshop.
7. Principal sir suggested for arrangement of industrial visit for students.
8. Meeting was concluded with the permission of chair and by vote of thanks.

IQAC Coordinator

Principal



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Internal Quality Assurance Committee 2022-23

Date: 24/07/2022

Venue: Meeting Hall

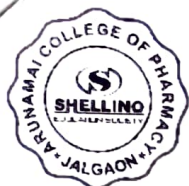
Time: 4.00pm

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1.	Dr. T. A. Deshmukh	Chairman	
2.	Mr. Harshal R. Patil	Member from Management	
3.	Dr. K. R. Patil	Member from Teaching faculty	
4.	Mr. T. D. Fegade	Member from Teaching faculty	
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Dr. T. A. Deshmukh

Date: 08/02/2023


Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT (ATR)

2022-23

Sr.No.	Agenda	Action Taken
1	Review of last meeting held on 24/07/2022	IQAC Keep attention on agenda of last meeting and minutes of last meeting was represented in front of committee. All members and chairperson have reviewed the last meeting minutes was approved.
2	Discuss regarding to result analysis of last semester	Academic performance is recorded at the end of the semester. F.Y.B.Pharm I semester result was declared and 100% Student passed. S.Y.B.pharm III semester result was declared and 100% Student passed. T.Y.B.Pharm V semester result was declared and 100% Student passed. Final Y.B.Pharm VII semester result was declared and 100% students passed.
3	Discussion about feedback of students.	Student feedback on faculty: that was obtained above 80%.There will be no action.
4	Discuss regarding to NAAC and follow up process.	IQAC have developed futuristic planning for implementing in the whole year for incremental development of institute by- 1. Focusing on heightened level of clarity. 2. Development of coordination among various activities of the institution. 3. Developing internal quality culture. As a prime step for preparation of NAAC compile review of periodic performance, feedback




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(Principal)

		collected and IQAC ATR and its analysis were discussed.
5	Activity report submission in prescribed format.	All the activities in prescribed format. The activities like Teacher day, Pharmacist day, Fresher day etc. This is prescribed as per NAAC.
6	Arrangement of workshop for student	Arrangement of workshop on in manufacturing industry- 1. Haffkine Ajintha Pharma Ltd.,Jalgaon 2. Khandesh Ayurvedic Pharmacy,Jalgaon Other workshop/seminar like "Hands on training workshop on design on training experiments and statistics for pharmaceutical research" on 24/09/2022.,etc


IQAC Coordinator


Principal

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Internal Quality Assurance Committee (IQAC) Meeting 2021-22

Agenda

Date: 14/08/2021

A meeting of IQAC is scheduled on date 18/08/2021 at 4.00 pm venue SES ACOP Meeting Hall.

The agenda of Meeting are as follows:

1. Academic Planning of the session.
2. Adoption of online teaching strategies.
3. Academic activities and attendance of students.
4. Discuss regarding to NAAC and follow up process.
5. Discuss regarding skill enhancement programmes.
6. Any other item proposed by members.

IQAC Coordinator





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Minutes of Meeting (MoM)

Date: 18/08/2021

Venue: Meeting Hall

Time: 4.00pm

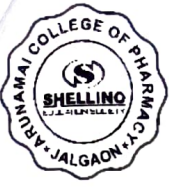
1. IQAC co-ordinator discussed about overall activities conducted during academic session.
2. Principal Sir and members made discussion on online teaching and learning system for students during pandemic.
3. Discussed about conduction of Soft skill development programmes, competitive exam guidance programmes.
4. Discussed about the arranging various social and cultural activities in the institute.
5. Principal Sir enquired about the status on NAAC from each committee members.
6. Meeting was concluded with the permission of chair and by vote of thanks.

IQAC Coordinator



Principal

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Dr. T. A. Deshmukh
(Principal)

Internal Quality Assurance Committee 2021-22

Date: 18/08/2021

Venue: Meeting Hall

Time: 4.00pm

Sr. No	Name of Member	Designation	Signature
1.	Dr. T. A. Deshmukh	Chairman	
2.	Mr. Harshal R. Patil	Member from Management	
3.	Dr. K. R. Patil	Member from Teaching faculty	
4.	Mr. T. D. Fegade	Member from Teaching faculty	
5.	Mr. S. N. Patil	Member from Teaching faculty	
6.	Mrs. Neha A. Porwar	Member from Teaching faculty	
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8.	Mr. Mayur G. Patil	Member from Alumni	
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Dr. T. A. Deshmukh

Date: 18/10/2021

Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT (ATR)

2021-22

Sr. No.	Agenda	Action Taken
1	Academic planning of the session.	Next academic semester planning was discussed with all teachers and HODs for further theory lectures and practical planning. Allotment of subject to teachers and informed them about preparation of teaching plan.etc.
2	Adoption of online teaching and learning strategies.	During pandemic situation, the teachers teach to all students daily according to time table schedule on google meet with the help of oral lectures, showing demonstrative videos and ppt. Various strategies were discussed to improve student's satisfaction and enhance academic excellence.
3	Academic activity and attendance of students.	<u>Academic activities</u> like Social and cultural was conducted as below- Social and cultural activities like Shiv Jayanti, Independence day, pharmacist day etc.were celebrated in our college campus. <u>Attendance of students</u> : Subject wise student attendance report was prepared by ever by every faculty member and informed to students as well as parents.
4	Discuss regarding to NAAC and follow up process.	The meeting began with by IQAC Coordinator, Mr. N. B. Chaudhari welcome all IQAC meeting. The agenda of meeting is to be discussed the quality initiatives based on following NAAC Criteria.




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5	Discuss regarding skill enhancement programmes.	List of skill enhancement programme as below: 1. Arranged a webinar in "Career opportunities after MBA Pharmaceutical Management" 2. Arranged a webinar in "How to crack GPAT Exam"etc.
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IQAC Coordinator

Principal



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