

Shellino Education Society's

ARUNAMAI COLLEGE OF PHARMACY

● Gat No 285, Vidgaon Road, Mamurabad, Jalgaon, (MS) 425002

Approved by PCI, New Delhi & Affiliated to KBC North Maharashtra University, Jalgaon

● www.acopmamurabad.com | ● jalpharmaedu@gmail.com | ● 9403739090 | 9403710774

Nanasaheb R. G. Patil
(President)

Dr. T. A. Deshmukh
(Principal)

Date: 29/07 /2022

Policy Document

On

Providing Financial Support to Teachers for Attending Conference/workshop And Seminars

Arunamai College of pharmacy, Mamurabad, Jalgaon Firmly believes in empowering the faculty by encouraging them to attend various Conference / workshop and Seminars.

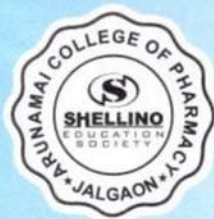
*Objectives –

1. To support the Teaching staffs to avail opportunity for discussing, the Novel development, the emerging Challenges, future perspective in their field of Interest.
2. To encourage the teaching staffs for presentation of research paper in Conference of National and International Repute.
3. To Support Teaching Staffs to Promote Teaching learning, Research extension activities and Governance through participation in Conference / workshop and Seminars.
4. To enhance academic Credential in line with expectation.

* Forms of Financial Support

The Financial Support to the teachers can be provided for:

1. Registration fees for Conference / workshop and Seminars.
2. Membership fees of professional bodies.
3. Enrolling for a Professional development course.



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Procedure for Application & Approval

The teacher needs to follow the following procedure for Application & Approval for availing the financial support (i.e. Registration fee + TA only)

1. Teachers are deputed for Conference / workshop and Seminars by the department /Committee. The head of the department /Committee convener should submit an application to the principal regarding the teacher participation, registration fees any allowances if applicable. After the approval by the principal, the funds are released for the same by the Account session.
2. In case, the fees paid by the teacher, the amount are reimbursed after following proper application and approval procedure.
3. The teacher should submit the relevant receipts and a copy of attendance certificate to the Account session for their record.
4. In case of attending international conference, the applicant should have cleared his/her probation successfully.
5. No DA will be paid & faculty members will be granted academic leave. In case of local conference etc. only registration fee will be paid and academic leave granted.
6. The college sanctions the membership fees of the teacher who intend to become members of professional bodies. Upon submission of the application by the concerned teacher for the same, the receipts and record are maintained by the Account session.
7. The college sanctions the course fee of the teacher who enroll for any course in order to enhance their professional skills. The receipts and record are maintained by the Account session.




PRINCIPAL
Shellino Education Society's
Arunamai College of Pharmacy
Mamurabad, Tal. Dist. Jalgaon