



Shellino Education Society's

Arunamai College of Pharmacy,

Gat No 285, Vidgaon Road, Mamurabad, Jalgaon, (MS) 425002
Website:-www.acopmamurabad.com Email:- jalpharmaedu@gmail.com

Contact No:- 9403739090, 9403710774

Nanasaheb R. G. Patil
(President)

Dr. T. A. Deshmukh
(Principal)

Internal Examination Assessment Process and Rules

Sr. No	Activity	Responsibility
1	Conduct 1 and 2 Sessional Exam as per academic plan (PCI Pattern)	Exam In charge
2	Conduct the continuous assessment test for 2017 pattern students as per plan	Exam In charge & faculty
3	Prepare timetable and seating arrangement for the sessional exam, display it on the notice board.	Exam In charge
4	Identify the invigilator to supervise the examination.	Exam In charge
5	Set the Question paper and answer key and handover the same to Exam In charge.	Subject Teacher
6	Develop number of copies (equal to number of students appearing for the tests) of Question paper.	Exam In charge
7	Distribute Question paper.	Supervisor
8	Ensure fare conduct of examination.	Supervisor
9	Collect the answer sheet and handover it to Exam In charge.	Supervisor
10	Get the Answer sheets evaluated from concerned faculty member, prepare list of marks obtained.	Exam In charge
11	Display the result on notice Board.	Faculty

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12	Also communicate the academic performance (test results, Attendance) for sessional exams to the parents through student's section with prior permission of Principal.	Class In charge
13	Submit mark lists of both theory as well as practical for all sessional exams to Exam In charge. At the end of semester/ academic year, Calculate Best/average marks by considering best marks obtained in two sessional and submit to Exam In charge	Faculty
14	For the absent students, mark the same in attendance sheet as "AB" and for failed student, give assignments, evaluate the assignments and conduct improvement exam.	Faculty
15	Carry out the internal examination result analysis	Faculty

❖ Internal Examination Assessment Scheme

Internal Examination Assessment Divided into two parts as follows

- 1) Continuous Mode
- 2) Sessional Examination Mode

➤ Continuous Mode

For Theory Subject		
Criteria	Maximum Marks	
Attendance	4	2
Academic activities (Average of any 3 activities e.g. quiz, assignment, open book test, field work, group discussion and seminar)	3	1.5
Student-Teacher interaction	3	1.5
Total	10	5

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For Practical Subject	
Attendance	2
Based on Practical Records, Regular viva-voce etc.	3
Total	5

• Guidelines for the allotment of marks for attendance

Percentage of Attendance	Theory	Practical
95-100	4	2
90-94	3	1.5
85-89	2	1
80-84	1	0.5
Lessthan80	0	0


➤ Sessional Exams

Two Sessional exams conducted for each theory / practical course as per the schedule fixed by the college. The scheme of question paper for theory and practical Sessional examinations is given below. The average marks of two Sessional exams shall be computed for internal assessment. Sessional exam shall be conducted for 30 marks for theory and shall be computed for 15 marks. Similarly Sessional exam for practical shall be conducted for 40 marks and shall be computed for 10 marks.

➤ Question paper pattern for theory Sessional Examinations

For subjects having University Examination

Sr. No	Question Type	Marks
1	MCQ OR objective Type (Answer all the Question)	10*1=10 OR 5*2=10
2	Long Question (Answer 1 Out of 2)	1*10=10
3	Short Question (Answer 2 Out of 3)	2*5=10
	Total	30


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➤ For subjects having Non University Examination

Sr. No	Question Type	Marks
1	Long Question (Answer 1 Out of 2)	1*10=10
2	Short Question (Answer 4 Out of 6)	4*5=20
3	Total	30

➤ Question paper pattern for practical sessional examinations

Sr. No	Question Type	Marks
1	Synopsis	10
2	Experiment	25
3	Viva-voce	5
	Total	40


❖ Question paper pattern for end semester theory examination

➤ For 75 marks paper

Sr. No	Question Type	Marks
1	MCQ OR objective Type (Answer all the Question)	20*1=20 OR 10*2=20
2	Long Question (Answer 2 Out of 3)	2*10=20
3	Short Question (Answer 7 Out of 9)	7*5=35
	Total	75

➤ For 50 marks paper

Sr. No	Question Type	Marks
1	Long Question (Answer 2 Out of 3)	2*10=20
2	Short Question (Answer 6 Out of 8)	6*5=30
3	Total	50


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➤ For 35 marks paper

Sr. No	Question Type	Marks
1	Long Question (Answer 1 Out of 2)	1*10=10
2	Short Question (Answer 5 Out of 7)	5*5=25
3	Total	35

➤ Question paper pattern for end semester practical examinations

Sr. No	Question Type	Marks
1	Synopsis	5
2	Experiment	25
3	Viva-voce	5
	Total	35


Exam Incharge




Principal

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